



ODISHA METALLIFEROUS MINES SAFETY WEEK CELEBRATION COMMITTEE 2019-20



(Under the aegis of the Directorate General of Mines Safety)

BHUBANESWAR REGION

Visit our website www.ommswcc.org

CHAIRMAN

S. Bagchi
Director of Mines Safety
Bhubaneswar Region

VICE-CHAIRMAN

I. Satyanarayana
Deputy Director of Mines Safety
Bhubaneswar Region

Convener

N. Nagesh
Unit Head & President
M/s Utkal Alumina International
Limited

Co-convener

Biswaranjan Kumar Padhi,
Agent, Vice president-Mines,
M/s Utkal Alumina International Ltd.

Secretary

Mukesh Kumar Jha,
Mines Manager, GM-Mines
Baphlimali Bauxite Mine,
M/s Utkal Alumina International Ltd.

Treasurer

G V G Bhagavan
Sr. Engineer-Mines,
Baphlimali Bauxite Mine,
M/s Utkal Alumina International Ltd.

Ref : OMMSWCC 2019-20/03

Date: 30.09.2019

Sub: Minutes of Meeting (MoM) of the 2nd General Body Meeting (GBM) of Odisha Metalliferous Mines Safety Week Celebration Committee (OMMSWCC), 2019-20 held on 30.09.2019 at Office of Director of Mines Safety, Bhubaneswar.

Dear Sir,

We are herewith attaching a copy of the Minutes of the 2nd General Body Meeting (GBM) of Odisha Metalliferous Mines Safety Week Celebration Committee(OMMSWCC), 2019-20 held under the aegis of DGMS, Bhubaneswar Region at Office of Director of Mines Safety, Bhubaneswar on 30.09.2019 for kind reference and necessary action of all concerned.

Thanking you,

Yours faithfully,

(Mukesh Kumar Jha)

Secretary,

OMMSWCC 2019-20

Address for Communication

Mukesh Kumar Jha
Secretary, OMMSWCC 2019-20 &
GM-Mines, Baphlimali Bauxite Mine, M/s Utkal Alumina International Limited
AT- Doraguda PO – Kucheipadar, District – Rayagada, Odisha, Pin – 765015
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e-mail mukesh.k.jha@adityabirla.com , gvg.bhagvan@adityabirla.com

Minutes of Meeting of 2nd General Body Meeting OMMSWCC-2019-20 held on 30/09/2019 at Office of the Director Mines Safety, Bhubaneswar

1. **Finalization of Chief Guest for Final Day Function:** It is decided that Director General of Mines Safety shall be the Chief Guest but it will be confirmed on his availability.
2. **Contribution received and Status :** It is decided that all the Mine Owner and Contractor should deposit their contribution **on or before 5th October 2019**.
3. **Group wise list of Mines :** It has been decided that separate prizes will be awarded to Group A1 & A2. Further D group will be divided in to 3 groups and separate prizes will be awarded to each group. This has been finalised as per **Annexure-I**.
4. **Finalization of Trade Tests :** This has been finalized as per **Annexure-II**.
5. **Inauguration Day Function :** As per schedule, South Kaliapani Chromite Mines of M/S OMC will host the inaugural function of OMMSWCC 2019-20 on **4th November 2019** (Monday) at Community Center of OMC, South Kaliapani. On the day of Inaugural function, **FIRST-AID COMPETITION & SAFETY QUIZ COMPETITION** shall be held amongst the groups from the Mines. The details as per **Annexure-III**.
6. **Finalization of Inspection Schedule and Team :** This has been finalized that inspection shall be conducted from **5th to 11th October 2019**. The details as per **Annexure-IV**.
7. **Finalization of Concluding Day Function :** Concluding Day Function has been decided to celebrate on **24th November 2019** at Bhubaneswar and to be hosted by Baphlimali Bauxite Mine, M/s Utkal Alumina International Ltd.
8. **Nomination for the Safest Employee (both executive and non-executive) :** All the mines are advised to submit the nominations for safest employee in both categories, i.e. Executive and Non-Executive to the Mines Inspection Team during the inspection of their mines as per the **Annexure-V**
9. **Submission of articles, innovative ideas, messages, etc. For e-Souvenir :** All the mines shall mail the articles, write-up, slogans, innovative ideas of their mine, messages, advertisements, etc. in soft copy latest by 31st October 2019 to Sri I. Satyanarayana, Convenor of the Souvenir Committee in e-mail ID isndgms@gmail.com and as well as Sri Sanjay Pardhi, Member of Souvenir Committee in e-mail ID sanjay.pardhi@adityabirla.com

The Souvenir Committee is as follows :

Sl. No.	Name	Company	Mobile No.	e-mail ID
1	Sri I. Satyanarayana	DDMS Conven or	947119235 0	isndgms@gmail.com
2	Sri Purushottam Mohanta	NALC O, Membe r	943710416 4	purusottam.mohanta@nalcoindi a.co.in
3	Sri Sanjay Pardhi	UAIL, Membe r	943851688 2	sanjay.pardhi@adityabirla.com

Note:

Please maintain the write-ups are in the following format

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Sub Header: ***BOLD / ITALIC / Font14 / Areal***

Matter: Font 12 / Times roman

10. **Sri S.N. Padhi Memorial Life time Achievement Award** : The nomination for S. N. Padhi Memorial Lifetime Achievement Award should reach through e-mail ID **by 31st October 2019**. The following committee for selection of Sri S. N. Padhi Memorial Lifetime Achievement Award is as follows :

Sl. No.	Name	Company	Mobile No.	e-mail ID
1	Sri B R K Padhi, Member	Utkal Alumina	7752020686	biswaranjan.padhi@adityabirla.com
2	Sri J N Sadangi, Member	IRE Ltd	8895311110 7852933379	jn_sadangi@rediffmail.com

11. **Requirement of stalls for Final day function.** : The requirement of no. of stalls (each stall of size 10 feet X 12 feet) for the final day function shall be submitted to Shri Mukesh Kumar Jha, Secretary, OMMSWCC in e-mail id **mukesh.k.jha@adityabirla.com** before **15th November 2019**.
12. **Return of trophies** : It is decided the trophies should return **on or Before 15th Oct 2019** at Utkal Alumina Office, J-6, Jaydev Vihar, Bhubaneswar except “D” Group and Contractor. **Contact Person : Mr. Ashok Kumar Mohanty Cell No. : 7752020900 and 9437572880**
13. **Distribution of badges, posters and stickers** : The requirement of Badges, Posters, Helmet Stickers, Vehicle Stickers and Flags shall be kept as per last year’s list. In case any mine requires a change, it shall intimate the change to Shri GVG BHAGVAN, Treasurer, OMMSWCC in e-mail id **gvg.bhagvan@adityabirla.com** on or before **10th October 2019**.

The above items shall be distributed **before 25th October 2019** from the distribution centres. There will be two nos. of distribution centres, one at South Kaliapani Chromite Mines of M/S OMC for Chrome zone and second one at DMS Bhubaneswar office for mines located outside Chrome zone. After printing of the above material, a separate mail will be sent to all the mines in this regard for collection of the same.

14. **Uploading of video messages** : On the eve of Annual Mines Safety Week of Bhubaneswar region, All 39 participating mines shall mail video messages and Message of their Nominated Owner and one Workman to Secretary, OMMSWCC in e-mail ID **mukesh.k.jha@adityabirla.com** by **1st November 2019**. The video message shall be of three minutes duration and shall be uploaded in OMMSAPP. Message with Sign on Letter head)
15. **Safety Quiz Committee** : Online Safety Quiz Competition will be conducted from 5th November 2019 to 11th November 2019. Time duration is 15 minutes only i.e. 11:00AM to 11.15AM. Minimum 50 questions shall be sent to DDMS, BBS for each category of **Workmen and Supervisor on or before 20th October 2019** by the following committee members.

The Committee Members :

1. Sri Ashok Kumar Panda – NALCO
2. Sri Siddhartha Bhanja – B C Mohanty & Sons Pvt Ltd
3. Sri M Kumar – OMC

16. OMMSAPP & Website: Safety related items to be updated by every mine and within 1st week of every month. One person will be responsible for every mine nominated by the Mines Manager of their mine.

17. The Schedule of all the events to be remembered as follows:

Sl. No.	Item Description	Last Date
1	Payment of Contribution by Mine Owners & Contractors	05.10.2019
2	Requirement of Badges, Helmet Stickers, Vehicle Stickers, Posters and Flags	10.10.2019
3	Submission of list of participants of First-Aid & Safety Quiz	25.10.2019
5	Submission of Names of participants of Trade Test	15.10.2019
6	Submission of Articles, Advertisements, Slogans, Write-ups and Messages for Souvenir	31.10.2019
7	Submission of the nomination for S. N. Padhy Memorial Lifetime Achievement Award	31.10.2019
8	Requirement of no. of Stalls for Final Day Celebration	15.11.2019
9	Mailing of video messages of Nominated Owner	01.11.2019
10	Return of Trophies	15.10.2019
11	Nomination for Safest Employee in Executive and Non-executive category	On the day of inspection of the mine